

Phyllis McElhinney
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Seminar Contract

Seminar Fees and Guidelines

Instructor Fee: \$250.00 per day with 10 or fewer students in a class, \$30.00 per day additional for each additional student over 10.

Travel Expense: \$0.50 per mile for entire round trip. If seminar is coordinated with a planned trip to the area to another private seminar in the same timeframe mileage expense would be shared equally between the seminars. If the seminar is coordinated with Phyllis' planned show attendance, only one-way travel expenses from Lathrop would be charged.

Lodging: Phyllis brings a travel trailer for many trips, and she prefers to stay in a trailer park or campground with electricity, water, and sewer. If she is travelling alone, she would prefer to stay in a hostess home. Lodging should include an additional night after the seminar is completed. Maximum charge is \$30.00 per night.

Seminar Duration Guidelines: The length of the seminar depends upon the complexity of the subject and the experience and painting style of the attendees. In general Phyllis recommends: 2 days for plates and simple designs, 3 days for most subjects, and 4 days for large vases, large pitchers or large lamps with only 10 students per class.

Seminar Information

Subject/Piece : _____

Seminar Length : _____ **Desired Dates :** _____

Study(Y/N) : _____ **Title/Number :** _____

Club: _____ **Seminar Location:** _____

Representative: _____

Address: _____

Phone : _____ (home) _____ (mobile)

Email : _____

The club representative shall pay the instructor for instructor fees, travel, and lodging as agreed.

Signed this _____ day of _____, 20____ Signed this _____ day of _____, 20____

Club Rep: _____ Instructor: _____